

## INFORMATIONS ABOUT DIPLOMA WORK

The 3/2020. (IV. 22.) Rector's Instructions of Óbuda University was issued which contains the changes of certain provisions about 2019/2020. academic year. Specifically about depositing diploma work and conducting the final exams.

This means that:

### **The deadline for submission of full time training is 22 of May 2020**

It is necessary to submit the diploma work in an electronic form only!

The diploma work and all documentation (Summary (in the language of the degree program); Form of the internal consultation; Secretary Documentations) have to be uploaded in the Moodle system and in the DigiTool system.

The steps of the submission procedure:

1. The **completed diploma work with annexes** in **\*.pdf** version have to be uploaded on the Moodle system (deadline for submission: 22 May).
2. The **completed diploma work with annexes** in **\*.pdf** and **\*.doc** or **\*.docx** form (DigiTool: <http://szakdolgozat.uni-obuda.hu/>) should be uploaded on the DigiTool system (deadline for submission: 22 May).
3. **All documentation** (Summary (in the language of the degree program); Form of the internal consultation; Secretary documentations) in pdf version have to be also uploaded on the Moodle system (deadline for submission: 22 May).

Please ask for the signature of the consultant on **the Form of the internal consultation** before uploading!

4. The **Application Form of the Final Exam** in pdf version should be uploaded on the Moodle system as well (deadline of submission: 22 May).
5. The Student has to create presentation to the final exam. Please upload it in \*.pdf version on the Moodle system (deadline of submission: 3 July).

A review is required to be made in digital version, which is to be handed over to the candidate at least 3 days before the final examination (with no grading proposal included) via email.

The original copy of the review, including the reviewer's grading proposal as well as the grade proposed by the institute, shall be handed over to the final examination committee for assessment, enclosed to the degree project / thesis.

Our Institute is going to hold the **final exams** with personal participation according to the Rector's Instructions between 6<sup>th</sup> -15<sup>th</sup> in July, 2020. About the details of the final exams and the additional tasks the Institutes will give information for the examinees later in June.

*Institute of Mechatronics and Vehicle Engineering*